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| **Publishing Instructions** |
| **1.** Manuscripts and articles must not **exceed 20** pages including even the figures and tables. |
| **2.** Researcher (must register /login) to the journal website and **submits the following files** - **Two copies of the manuscript** (***with and without names***) according to the journal requirements and instructions. - **Declaration form** *has to be filled* (**Please, download it from the journal homepage**). - **Copyright agreement** *has to be filled* (**Please, download it from the journal homepage**). |
| **3.** The journal requirements and instructions are shown below (**you can download the journal template from** the homepage): |
| **a.** Page layout: **3** cm from top and bottom, **2.25** cm from right and left. |
| **b.** The **manuscript** must be written in **Times New Roman** and in a **single column**. |
| **c.** The first page must be dedicated only to the title, author/authors names, abstract, keywords, Arabic title and abstract. It must be written in a single column with a single space between lines. |
| **d.** The title size is (**14**). It must be in the middle of the page and in bold as in the example:  **Soil-Structure Interaction of Retaining Wall under Earthquake Loads** |
| **4.** One line with the size of (**14**) is left below the title, where the name, the Academic degree, the Affiliation, city and country and the email of the author or authors are written centrally in bold and size (**10**) as an example:   |  | | --- | | **Hussen Muneer Basim**  MSc student or Prof Dr.  College of Engineering – University of Baghdad  Iraq, Baghdad  E-mail:basimm1900@yahoo.com |   For **Two** or **more** authors**,** hidden table must be used as an example:   |  |  |  | | --- | --- | --- | | **First Author \***  Academic degree  Affiliation  city and country  E-mail | **Second Author**  Academic degree  Affiliation  city and country  E-mail | **Third Author**  Academic degree  Affiliation  city and country  E-mail | |
| **ABSTRACT** |
| **5.** The abstract is written after leaving a single line with size (**12**), centered with size (**12**) as:  **ABSTRACT**  **6.** The abstract is written in size (**12**), and it includes a general view of the research, the problem, the aim, method of solution, the most significant results and conclusions, in not more than **200** words. |
| **7.** A line of size (**12**) is left, and after it, the keywords are written as **Keywords**, where **3** to **5** relevant keywords are written in size (**12**), as an example:  **Keywords:** retaining wall, earthquake, etc. |
| **8.** A line of size (**12**) is left, and after it, the Arabic title is written in bold and size (**14**). |
| **9.** A line of size (**14**) is left, and after it, the names, the Affiliation, place of work and without the emails are written in Arabic and size (**10**), as an example:  **مصطفى منير باسم**  طالب ماجستير او استاذ مساعد  كلية الهندسة – جامعة بغداد  For **Two** or **more** authors**,** hidden table must be used as in the example:   |  |  |  | | --- | --- | --- | | **First Author \***  Academic degree  Affiliation | **Second Author**  Academic degree  Affiliation | **Third Author**  Academic degree  Affiliation | |
| **10.** A line of size (**12**) is left to write: **الخلاصة** |
| **الخلاصة** |
| **11.** The Arabic abstract is written in the same way as the English one. |
| **12.** The **manuscript** details are: |
| **1. INTRODUCTION** |
| **13.** The headlines are written in UPPERCASE, bold and size (**12**). It must be numbered using Arabic numbers, space is left after the number, and a line must be left before the headline. The headlines are written immediately after the left margin, as an example: **1. INTRODUCTION.** |
| **1.1 General Aspect** |
| **14.** The subheadings are written in size (**12**), lowercase and bold with the first letter in uppercase. It must be numbered using Arabic numbers, space is left after the number, and a line must be left before the headline. The headlines are written immediately after the left margin, as an example:  **1.1 General Aspect** |
| 1.1.1 Sample case analysis |
| **15.** In case there is a paragraph in the subheadings, it must be written in lowercase, size (**12**) and with the starting letter of the first word in uppercase, as an example: 1.1.1 Sample case analysis. |
| **Equation** |
| **16.** It must be referred to as Eq. (1) through the manuscript. The equation must be written un Italic, with its number to the right of the equation and without dotted line. A line must be left before and after the equation. The equation must be written using the **Equation Editor** built in **Microsoft Word** and not introduced as a picture, as an example:  (1) |
| **REFERENCES** |
| **17.** The references should be referred to through the manuscript in **Bold** and in **Harvard - Anglia style**. The last name and the year is given, as an example: **(Duprez, 2007)**  For two: **(Duprez and Dumont, 2007)**  For more than that: **(Duprez, et al., 2007)** |
| **18.** The references must be gathered at the end of the manuscript in alphabetical form with a line before and after each reference. As an example:  Roy, S., Nag, S., Maitra, I. and Grewal, H., 2012. International Journal of Advanced Research in Computer Science and Software Engineering. *International Journal*, [online] 3(6), pp.168, 171. Available at: <http://ijarcsse.com>. |
| **NOMENCLATURE** |
| **19.** The list of nomenclature is introduced at the end of the manuscript, where it must be started with Latin characters, then Greek ones. It must be written in lowercase with units, as an example:  A= area, m2.  β = factor of variation, dimensionless. |
| **Tables and Figures** |
| **20.** The tables and figures are introduced through the manuscript where it is needed .No photos of the tables are allowed. |
| **21.** The title of the figure is centered, in size (**12**) and lowercase with the first letter of the first word in uppercase. The figure and its number are referred to in bold.  As an example: **Figure 5.** Groundwater pressure on the retaining wall. Through the research, the figure is referred to as: It is clear from **Fig. 5** that the behavior….. |
| **22.** The table and its number are referred to in **bold**, and size (**12**), as an example: **Table 6**. Its title must be written in lowercase with the first letter in uppercase. It must be written in the center and at the top of the table, as an example: **Table 6.** Geotechnical properties of sand. |
| **23.** The author is entirely responsible for the manuscript and its contents. |
| **24.** The Journal has the rights to publish and print the final and approved articles. |
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| **Dear author**  **The manuscript must be written according to the writing instructions or the template and author guidelines (and with the accepted plagiarism percentage, which is not more than 20%).**  **Authors who receive a decision of Minor Revision or Major Revision have 45 days to resubmit the revised manuscript. Please follow the given instructions:**   * **Mark all points proposed by the editor and reviewers.** * **Explain the revisions in the manuscript in your answer letter.** * **Complete any additional tests or analyses the reviewers recommend.** * **Give a polite and scientific rebuttal to any points or comments you disagree with the necessary explanations.** * **Distinguish between reviewer remarks and your replies in your letter.** * **Clearly show the major revisions in the text, either with a different color text, by highlighting the changes.** * **Upload three files: (highlighting revised manuscript, clear revised manuscript, and answer letter).** * **Upload files in the “Revision panel" appearing on your dashboard.** * **Return the revised manuscript and answer letter within 45 days.** |